

BUSINESS INSURANCE CHECKLIST

Personal

Income Continuance
Co-Shareholder
Loans/Debentures
Level of Debt
Personal Guarantees
Ownership of the Business
Shareholders Current Accounts
Leases
Outstanding Tax Liability
Holiday Pay Owing
Legal Expenses
Key Person/Drop in Profits
Event Funding
Business Succession
Health Insurance

General

Plant Value
Stock Value
Office Equipment
Loss of Profits
Wages
Workers Compensation
Work in progress
Reinstatement of Records
Book Debts
Public Liability
Professional Indemnity
Directors & Officers Liability
Machinery Breakdown
Employers Liability Policy Covers:
- Health and Safety in Employment Act
- Fair Trading Act
- Consumers Guarantees Act
- other
Relocation Costs